

**THE DANCE  
COMPLEX**

# PRE-COMP HANDBOOK



**2021-2022**

# PRE-COMPETITION DANCE AT THE DANCE COMPLEX

## MISSION STATEMENT

Our purpose is to create and develop young artists with strong character and integrity. We believe in the collaboration of art and excellence in technique to ultimately help students reach their highest possible individual potential.

## WELCOME TO TDC!

We are thrilled that you have chosen us to meet your child's dance education needs. At TDC, we pride ourselves on creating a healthy and fun dance environment with skilled and professional instructors. Our state of the art facility will provide dancers with a safe and engaging environment for dancers to flourish and foster their love of dance. Our students enter our facility as young, impressionable artists and become disciplined, self-confident, and responsible people.

**ALL  
CLASSES  
BEGIN AS  
OF  
SEPT. 11TH  
2021**



# BACK TO DANCE NIGHT

Sunday,  
August  
29th 4-7pm

Calling All TDC Dancers for  
our OPEN HOUSE!

We will once again be hosting our Back to  
Dance Night at the end of summer!

This event is always a highlight for our  
dancers.

Feel free to stop by at any point during  
this timeframe. We will be only allowing a  
very small number of families in the  
studio at a time for tours. Most of our  
event will be held in the parking lot.



- The Cookie Company - custom cookies
- Step 'n' Stretch will be joining us for shoe fitting
- Ice Cream Truck
- Tour TDC
- Photo backdrop

REGISTER FOR  
FALL TODAY!

[www.thedancecomplexmn.com](http://www.thedancecomplexmn.com)

THE DANCE  
COMPLEX

**WHAT YOUR DANCER NEEDS TO  
HEAR THE MOST FROM YOU:**



*I Love*  
**TO** 

 *watch  
you*  
**DANCE**

# PRE-COMPETITION CLASS DESCRIPTIONS

## **TINY STAR COMPANY (AGES 3-5)**

Dancers learn technical elements and choreography in the styles of tap and jazz in an engaging and fun environment. Dancers will learn and compete two routines in competition, jazz & tap. Ballet and stretching will also be components of their classes. Dancers will perform in our Spring Spectacular recitals.

Class Length: 1 hour/week

Monthly Tuition Cost: \$60.00/month

Competition Fee: \$60.00/month September-May

## **RISING STAR COMPANY (K-1ST GRADE)**

Dancers learn technical elements and choreography in the styles of tap and jazz in an engaging and fun environment. Dancers will learn and compete two routines for the competition, jazz & tap. A ballet dance will be learned and performed in our Spring Spectacular recitals along with their other dances.

Monthly Tuition Cost: \$65.00/month

Competition Fee: \$70.00/month September-May

\*\*Will also have 1 Saturday per month Jan-April.  
As well as optional technique classes on Saturdays.

## **ALL STAR & SUPER STAR COMPANIES (2-4TH GRADE)**

Dancers learn technical elements and choreography in the styles of tap and jazz in an engaging and fun environment. Dancers will learn and compete two routines for the competition, jazz & tap. A ballet dance will be learned and performed in our Spring Spectacular recitals along with their other dances.

Monthly Tuition Cost: \$65.00/month

Competition Fee: \$70.00/month September-May

\*\*Will also have 1 Saturday per month Jan-April.  
As well as optional technique classes on Saturdays.

## **MEGA STARS (4-6TH GRADE)**

Dancers learn technical elements and choreography in the styles of tap and jazz in an engaging and fun environment. Dancers will learn and compete two routines in competition, jazz & tap. A lyrical dance will be learned and performed in our Spring Spectacular recitals along with their other dances.

Monthly Tuition Cost: \$65.00/month

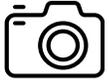
Competition Fee: \$70.00/month September-May

\*\*Will also have 1 Saturday per month Jan-April.  
As well as optional technique classes on Saturdays.

# TUITION, FEES & DISCOUNTS

## PRE-COMP REGISTRATION FEE

Each Pre-Competition dancer will pay a Registration Fee. This fee is \$70 per dancer. This fee is due at the time of registration and must be fully paid in order for a dancer to be considered fully-registered in their class. This fee is non-refundable and non-transferable. This fee includes the following:



- **Picture Perfect!** At the beginning of the dance year, we take photos of our teams together. This is one of the first things we do together and we love the way this sets the tone for the following year. Downloadable access to these photos is now included for all families.
- **Let's Party!** We love to party and build community with our dance family! We hold several events throughout the year that include all of our Pre-Comp/Competition Dancers and help us to create a fun environment.
- **Music, Music, Music!** Practice makes perfect, so it is important to have your edited music! We will be utilizing Dropbox through the studio app to organize music into folders for group and SDT music. All edits are completed throughout the season and will be added there once they are done.
- **Recital Swag!** We implemented a new component for all of our students a couple of years ago and it has been a hit! All dancers will receive recital swag bags full of goodies. You will also be able to submit a message into the program and receive a copy at no extra cost come recital time.
- **It's Showtime!** Your recital souvenir shirt is also included in this fee. Shirts will be sized and distributed in the spring.

## MONTHLY TUITION

Tuition is due on the 5th of each month from September through May or June, depending on when recital is. All tuition payments for the year are spread equally among the months of the dance season, so each month is a consistent rate. Upon registration, you must pay your registration fee to secure your spot. After registration, all monthly tuition payments are due on the 5th of the month. You will receive a monthly invoice on the 1st of each month. All payment options are listed below.

## MONTHLY COMPETITION FEE

Your Competition Fee is due on the 20th of each month from September through May. This fee includes your 2 competition costumes, one ballet/lyrical costume for recital (Tiny Stars will not have a ballet costume), all necessary rhinestones, accessories, hairpieces, props, and a single pair of tights per color needed. You will receive a monthly invoice on the 15th of each month.

# TUITION, FEES & DISCOUNTS

## AUTOPAY

Each account at TDC is required to be enrolled in our autopay program. If you wish to utilize a different form of payment, please make sure to make a payment either in person or online PRIOR to payment deadlines.

### Check, Cash, Alternative Credit or Debit Card

While all accounts are required to have a credit card on file for autopay, you have the option to make sure this card is never charged as long as your account is paid in full before the two autopay dates each month. To ensure no charges are incurred for items due on the 5th of the month, payment must be made on or before the 4th of that same month. To ensure no charges are incurred for items due on the 20th of the month, payment must be made on or before the 19th of that same month. Alternative payment types other than using your card on file for autopay include cash, check, a different credit card, or debit card. If you do not use an alternative payment method clearing your balance by the date it is due, we will use the card on file to process your balance. Using your card on file, payments are run regularly on the 5th and 20th of each month through the autopay process. Some charges may be run out of cycle, but you would be made aware of these before committing to them.

## NSF, DECLINED CARDS, & PAST DUE ACCOUNTS

In the event that your credit card or check does not process for payment successfully, you will be notified via email and will be given a timeframe in which you must provide an alternative form of payment that will process successfully.

In addition, the following fees will be charged to your account, all of which must be included in the payment to bring your account current; \$50 late fee due to your payment not being received according to the required payment date, a \$25 NSF fee if your check does not process successfully.

If you do not present payment within that stated timeframe, TDC reserves the right to pull dancer(s) from class, competitions, recital, and/or withhold costumes/rhinestones/accessories.

## REFUNDS

IMPORTANT: No refunds of any kind will be given for any fees that have been paid throughout the year. This includes all costume payments, tuition, registration fees, recital tickets, and apparel.

## MILITARY DISCOUNT

We have an incredible appreciation for the sacrifices and dedication of those families who have a parent who serves in the military. As a token of our gratitude, we offer a 15% discount for families with a parent who is in the service. Please present a valid military ID at the Front Desk in order to receive your discount. Discounts are only given on regular tuition. Only one discount may be used per account.

# COSTUME PROCESS & FEES

## **GIRLS COSTUMES**

In September, dancers are measured for their costumes. All costumes are age appropriate and will make your dancer feel like a star on stage! Costumes are ordered over Thanksgiving Break.

Girls costume fees include a pair of tights for each costume that has different colored tights. We hope this provides added convenience for our families. Costumes are ordered with growth of the dancer in mind, and we do understand that sometimes costumes will need alternations. When costumes arrive they are hung and steamed, then tried on each dancer. Necessary alternations are noted and costumes are sent home with dancers in labeled garment bags with a tag indicating if alternations are needed. Dancers will be sized for costumes in the fall.

## **RHINESTONES**

Rhinestones for both jazz and tap costumes will be provided by the studio along with instructions & photos for putting them on the costumes. If you are rhinestoning for the first time and would like some assistance just let us know and we are happy to help! Rhinestones for each costume will come packaged with each individual costume and labeled for which costume they go with. Rhinestones are included in your Competition Fee. Don't know how to rhinestone? No worries! We have many experienced parents that can show you how!



# TDC Pre-Competition Makeup

## WHY DO WE ALL NEED THE SAME MAKEUP?

In order to create a uniform look on stage, all of our female dancers will wear similar shades of makeup on stage. All makeup must also be styled the same way as well. We do understand that not all makeup colors will work for all skin-tones. MAC is working with us to provide options for varying skin tones that will create similar effects when worn. For our Pre-Competition dancers, we offer the option of purchasing the same makeup as our Competition Teams (OPTION 1), or purchasing the equivalent colors that are listed for our Recreational dancers (OPTION 2).

## WHEN DO I NEED MY MAKEUP BY?

You can purchase your makeup anytime. You MUST have all makeup items for pictures in March, so please plan accordingly. If you can, try to take advantage of some of the great sales around the holidays.

## WHERE DO I PURCHASE MY MAKEUP?

All items for "OPTION 1" can be purchased online at [maccosmetics.com](http://maccosmetics.com) or locally at a MAC store or counter. All items for "OPTION 2" and "Additional Items" may be purchased at Target, Ulta, or Sephora. Each dancer is responsible for purchasing their own makeup.

### OPTION #1

#### Competition Team Makeup Option

Lips: MAC Matte Lipstick (Color: D is for Danger)  
Cheeks: MAC Blush (Color: Desert Rose)  
Eyeshadow: MAC ( 3 Colors: Knight Divine, Nylon, Tempting)

**\*\*As Knight Divine & Tempting phase out in some stores, you may purchase the following alternative colors: "Tempting" = "Havana" (Alternative)"Knight Divine" = "Stolen Moment" (Alternative)**

### OPTION #2

#### Recreational Team Makeup Option

Blush: Cover Girl - Cheekers BlushPlum Berry  
Eye Shadow: Cover Girl Eye Enhancers (Shimmering Sands #110)  
Lip Color: Cover Girl - Colorliscious Lipstick (Garnet Flame)

### ADDITIONAL ITEMS

\*\*Not a specific Brand\*\*

Lip Liner  
Foundation (required)  
Eyeliner (required)  
Black mascara (required)  
Black eyelashes (required, Optional for Tiny Star)  
Eyelash glue (required)  
Makeup brushes  
Loose Powder  
Under eye concealer

*If you have specific allergies that limit your makeup usage, please contact Amber directly to have alternative products approved. Amber can be reached at [amber@thedancecomplexmn.com](mailto:amber@thedancecomplexmn.com)*

# COSTUME PROCESS & FEES

## HAIR

All female dancers will receive any necessary hairpieces. Hair will be worn the same for both their jazz and tap dances. They will have separate hair accessories for each dance. Hairpieces are covered by your Competition Fee.

## EARRINGS

Girls will receive a pair of competition earrings that will be a part of each of their costumes. These earrings come in clip-on as well as for pierced ears. Earrings are covered by your Competition Fee.

## BOYS COSTUMES COSTUMES

All boys costumes are also ordered by the studio. As the teachers begin to create their costume vision, we will be in touch for sizing, as boys costumes tend to size differently.

**RHINESTONES** – Once boys costumes are complete, it will be determined if we will be using rhinestones on their costumes.

## COMPETITION SHOES (BOYS & GIRLS)

Shoes are to be determined by teachers once they see the costumes put together. Shoes will be fit and ordered by the studio so everyone is matching. IT IS POSSIBLE THAT THESE SHOES MAY BE DIFFERENT THAN THE RECREATIONAL REQUIREMENTS. YOU MAY NEED TO PURCHASE ADDITIONAL SHOES TO BE USED ONLY ON STAGE FOR COMPETITION. This cost is NOT included in our Competition Fee, and is an additional expense.



# DRESS CODE & ATTIRE

## DRESS CODE

Dancers should arrive to class dressed and prepared.

Girls: Dancers may wear leotards, dresses, tutus, tights, dance shorts, dance tops, or leggings. Dancers should be able to move easily and without restriction. Please do not wear street clothes to class. Tights may be in their individual skin-tone, or black.

Boys: Dancers may wear shorts, tanks, or athletic shirts. Dancers should be able to move easily and without restriction. Please do not wear baggy street clothes to class.

Hip Hop: This is the one exception where dancers may wear street clothes, however please make sure that they can still move around easily.

## PRACTICE SHOES

Dancers will need the following shoes for class; however, a specific shoe will need to be purchased for competitions.

All shoes can be purchased at Step'n'Stretch stores. TDC works with Step'n'Stretch to provide our dancers with all of their dance shoe needs. There is a convenient location near Ridegedale Mall in Minnetonka.

Step'n'Stretch will be present at TDC's Back To Dance Night at the end of the summer to fit and sell dance shoes and attire.

### TINY STAR (3-5 Years)

**Jazz Class:** Ballet shoe or jazz shoe in black or individual skin-tone

**Tap Class:** Strappy or tie tap shoe in black or individual skin-tone

### RISING STAR (K-2nd GR)

**Jazz Class:** Ballet shoe or jazz shoe in black or individual skin-tone

**Tap Class:** Strappy or tie tap shoe in black or individual skin-tone

**Ballet Class:** Canvas ballet shoes in pink or individual skin-tone

### ALL & SUPER STARS (2nd-4th GR)

**Jazz Class:** Ballet shoe or jazz shoe in black or individual skin-tone

**Tap Class:** Strappy or tie tap shoe in black or individual skin-tone

**Ballet Class:** Canvas ballet shoes in pink or individual skin-tone

### MEGA STAR (4TH-6TH GR)

**Jazz Class:** Ballet shoe or jazz shoe in black or individual skin-tone

**Tap Class:** Strappy or tie tap shoe in black or individual skin-tone

**Lyrical Class:** Canvas "turner" shoes in individual skin-tone

# GENERAL COMPETITION INFORMATION

## **PARKING AT COMPETITIONS**

Competitions may be at venues that require parking in a ramp. Parking may be an additional cost. There are many options for parking in both Minneapolis & St. Paul and many venues have their own parking ramps attached. Please plan extra time to park and get inside as this may add an additional 10-15 minutes. Once inside each venue, you will see specific signage with the name of each competition. We will also provide you further location information within the venue as it is provided to us.

## **DRESSING ROOM ARRANGEMENT**

The competition will designate specific dressing rooms for each studio for both girls and boys. Signs are posted once you get into the competition area designating where you should go. Space is limited in dressing rooms so bringing your garment bag, a small makeup case and a bag or rolling suitcase may be all you have space for.

## **ADMISSION TO COMPETITIONS**

There is no admission fee for spectators to attend competitions. You may invite as many people as you want to attend. Seating is not assigned and you may come and go for each routine as you wish. Unlimited admission is something that is covered by the entry fees that the studio pays to the competition.

## **FOOD/CONCESSIONS**

Both competitions will have options for food and treats, however you may often also bring food and drinks in. There are also several casual restaurants within walking distance that are always popular destinations for many dance families on competition weekends either before or after awards.

## **STAFF AT COMPETITIONS**

TDC teachers will be attending both competitions. Once dancers are ready, we will help them warm up and run through their dances. We will then take them backstage to line up to go on stage and escort them back to the dressing areas to meet parents.

## **AWARDS**

When we receive the schedule, we will also get a scheduled time for their awards ceremony. Sometimes this is very close to when they perform, other times, there may be a couple of hours in between. For the awards ceremony, dancers are invited to sit on stage with their team/studio. The announcer will call each routine and the award that they receive. They may also be announced for other awards as a team during awards. We will designate specific dancers to go up and receive the award, however each dancer will receive an individual pin, medal, or ribbon for each group routine. A staff member or assistant teacher will be sitting on stage with them to help them navigate when they should go up to accept an award. We will do a practice awards ceremony in class so they know what to expect.

# SPRING SPECTACULAR RECITALS

## DATE & REHEARSALS

Our dance season goes out with a bang in our end of the year Spring Spectacular Recitals! All dancers perform in at least one recital; some classes are asked to perform in multiple shows if necessary in order to have all siblings in the same show. Any classes that will be asked to perform more than once will be notified by October. Our more detailed recital information with dates and venue information, will be released at the end of September. We plan to hold our shows at Maple Grove Senior High. District 279 will confirm with us in the fall for specific dates.

## TICKETS

This year we will once again be using an online ticketing service that will allow you to purchase tickets through a link in the comfort of your own home! Ticket Pre-Sales will take place in the spring. After Pre-Sales ticket prices will increase. More information will be available once ticket sales get closer.

## GENERAL SHOW INFORMATION

Each year, our show has a unique theme, our song and costume choices for our recreational dances relate to this theme. Our shows are a mix of our Recreational, Pre-Competition, Competition, and special needs classes. We can't wait for you to see what we have in store! This past season, we were scheduled to hold our shows at Maple Grove High School. It is our hope that we will be there again for the 2021-2022 season. As soon as we confirm location and dates, we will let you know. We plan to hold our shows in June.

Tiny Tots will hold their shows at the studio where we will create a stage and show setting.

Our recreational shows are an enjoyable length at 1-2 hours max.



# DANCE PICTURES

In the spring, we bring in a photographer to capture your dancer in his/her full costume. Class/team photos are taken for each costume, as well as individual photos, for those who wish to have them taken.

Individual photos are taken once a deposit is placed. This deposit acts as a gift card or credit to be used towards any photo purchases that you wish to make. Our schedule for photos will be released as soon as we have a date booked. September is the latest that we would release this date.



# CLASS CELEBRATIONS

Dancers will have class parties for Spooktacular Week, Christmas, Valentine's Day and the End of The Year. Please see information below for specific information on each celebration.

**Boo Bash:** We will hold a studio-wide celebration with food trucks, Halloween costumes, and a trunk-or-treat. Look for more details coming soon.

**Spooktacular Week:** Dancers may wear Halloween costumes to class. Younger dancers will do an informal performance of Halloween dances they have learned. We may be making amendments to this celebration as needed.

**Christmas Parties:** This year, we are reimagining our Holiday experience for our students and will be doing "Red Carpet Christmas" class parties. This event will be similar to our "Red Carpet Recital" event that we have held previously. More info to come as we continue to plan this new event.

**Valentines Parties:** Dancers may dress in festive attire and may bring a store bought treat to share with classmates at the end of class. We may be making amendments to this celebration as needed.

# TDC BOOSTERS

## ***TDC Boosters 2021-22***

***MISSION: To support TDC dancers through development of sportsmanship and team-building skills, and enhance relationships within the TDC community.***

### **What did Boosters do in 2020-21?**

- Set-up and incorporated a new non-profit organization
- Launched a new website and web-based portal for TDC families to manage volunteering, fundraising funds, special product orders (comp mats, glitter cups, etc.)
- Facilitated 7 individual and 6 general fundraising events that earned over \$19,000 for TDC families
- Organized 227 individual volunteer opportunities
- Sponsored TDC's first Teacher Appreciation Week event
- Organized multiple prop-building events
- Sponsored and coordinated 2 Nationals Prop/Luggage Trucks
- Provided meals for Prop Team and Staff at Nationals

### **What's new for 2021-22?**

- Booster Membership is required for all Comp families at the following levels:
  - Comp - Single Dancer - \$150
  - Comp - 2 Dancers - \$200
  - Comp - 3 Dancers - \$250
  - Pre-Comp - \$25 per family
  - Rec - FREE

If you have available funds in your Booster account from last season, you can use those towards your Booster Membership!



# TDC BOOSTERS

- What do I get for my membership?
  - Access to the TDC Booster portal to manage fundraising funds, volunteer opportunities, special orders, monthly Booster Newsletters
  - Hall Of Fame Regionals - Full Photo/Video Package
  - \$50 MDF (Make Dance FUN!) funds per dancer allotted to each team (COMP ONLY)
  - Nationals Prop Truck - TBD
  - Comp and Pre-Comp Families - Register and pay by 9/15/21 and get a free TDC COMP SURVIVAL KIT!
- Why is Membership required?
  - There are fixed costs associated with maintaining a strong and solvent Booster organization.
  - Managing MDF funds through a membership fee streamlines the process of collecting team funds for Ambassadors and provides accountability and transparency.
  - Other activities with Booster organizations require membership at much higher levels.
  - The goal of Boosters is to support and build our TDC community. We want to expand on that in 2021-22 by sponsoring new opportunities for dancers and families (ie. End Of Year Banquet, 2022 Fall - TDC Golf Classic.)

## Also New for 2021-22...

- Fundraising Structure Update
  - Individual - 85%
  - General Fund - 15%
  - Last year, Individual = 70%, GF = 20%, Chairperson = 10%
- No Troop TDC
- Comp and Pre-Comp Make-up orders - Available through the Booster website
- Additional Studio-wide community events (ie. Omni nights, theatre tickets, etc.)
- Fall 2022 - TDC Fall Classic - Golf Fundraiser/Season Kick-off event!
  - Looking to put together a golf tournament event for Fall 2022 to kick-off our season, and kick-start our Booster season with a solid general fundraiser.
  - New Booster Board role for 2021-22 for Fall 2022 inaugural event.

## TDC Booster Board - 2021-22 (pending confirmation)

- President - Amy Cerepak
- VP - Fundraising - Stefanie Moon
- Treasurer - Kevin Cerepak
- Secretary - Shannon Peasha
- Team Lead - TDC Spirit - Ann Lien
- Team Lead - Props - Ron Peasha
- Team Lead - Volunteers - Katie Jensen
- Team Lead - Recital - OPEN
- Team Lead(s) - Nationals - Katy Storholm/ Steph Pemberton / Sarah Blanco
- Team Lead - 2022 TDC Fall Classic (NEW!) - Pam Dockendorf

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**A LIST OF  
IMPORTANT  
DATES FOR THE  
YEAR WILL BE  
RELEASED  
UPON THE  
START OF THE  
SEASON IN THE  
FALL**

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